

**How do we use your information**

We collect your personal information in order to deal with your complaint.

We do this as part of our duties as a public body.

Your details will not be shared outside the Council other than when it is necessary to do so in order to resolve your complaint.

To learn how long we keep your data, contact us.

**Your rights**

To know your rights and the contact details for the Council's Data Protection Officer go to :-  
[www.gwynedd.llyw.cymru/preifatrwydd](http://www.gwynedd.llyw.cymru/preifatrwydd)